

**PIERCE COUNTY**  
**LAW ENFORCEMENT COMMITTEE MEETING AGENDA**  
**Wednesday, February 12, 2020 – 2:30 p.m.**  
**Law Enforcement Center – EOC Room; 555 W. Overlook Dr. – Ellsworth, WI**

#	Action	Presenter
1.	Call to order 1a) Establish quorum 1b) Committee will receive public comment not related to agenda items	Chair
2.	Establish & adopt agenda	Members
3.	Approve minutes of 01/15/20	Members
4.	Discuss/Take action on CJCC Coordinator contract renewal	Chair
5.	Discuss/Take action on travel/training request for EM Director to attend the National Radiological Conference in Nashville Tennessee	G. Brown
6.	Discuss/Take action on installation of DAR (Digital Audio Recording) in East & West Courtrooms	Clerk of Court
7.	Discuss/Take action on costs for vehicle tows	Members
8.	Discuss Medical Examiner's Report, Statistics, & Annual Report	J. Worsing
9.	Discuss mental health issues in the jail & in the field	Members/Staff
10.	Discuss/Take action on security concerns & inmate transport issues	Members
11.	Update from Jail/Sheriff's Dept./Dispatch Facility Project	Members/Staff
12.	Future agenda items	Members
13.	Next meeting date: Second Wednesday; Mar. 11 <sup>th</sup>	Members
14.	Adjourn	Members

Questions regarding this agenda may be made to Jamie Feuerhelm at 715-273-3531, Ext. 6688.

Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities requiring special accommodations for attendance at the meeting. For additional information or to make a request, contact the Administrative Coordinator at 715-273-3531, Ext. 6429.

A quorum of County Board supervisors may be present.

jrf (02/07/20)

**3.**

**Approve minutes of:**

**01/15/20 *Regular***

**APPROVED MINUTES OF THE  
LAW ENFORCEMENT COMMITTEE MEETING HELD  
January 15, 2020 – 2:30 p.m.**

**STATE OF WISCONSIN  
COUNTY OF PIERCE**



**EOC Room; Law Enforcement Center  
555 W. Overlook Dr., ELLSWORTH, WI**

**2020 - 01**

**1) Meeting Convened**

The Pierce County Law Enforcement Committee met in the County Board Room of the Pierce County Courthouse, Ellsworth, WI. Chairman J. Aubart called the meeting to order at 2:31 p.m.

**1a) Those Present**

A quorum was established acknowledging 4 members present; 1 excused.

Members present:

Jon Aubart                      District #3  
Ruth Wood                      District #4  
Cecil Bjork                      District #5  
Scott Bjork                      District #7

Absent/Excused:

Dale Auckland                      District #12

Also present: Nancy Hove-Sheriff, Jamie Feuerhelm-County Clerk, Herm Kreig-Lt. Patrol, John Worsing-ME, Kerry Feuerhelm-Clerk of Court.

**1b) Public Comment**

Supervisor R. Wood spoke on a Legislative Bill that is considering reform to laws that would allow juveniles who have been sentenced to a life in prison term to be paroled after 15 to 20 years. She inquired of the rest of the Committee what their opinion may be on the subject. Chairman J. Aubart indicated that statewide there are likely very few cases. He & others expressed concern about how such inmates would or could be "reformed".

Supervisor S. Bjork indicated that the car towing subject discussed last month is still an issue & would like to discuss further. Chairman J. Aubart stated it would be put on the next agenda.

Sheriff N. Hove indicated that Ambulance service wants to start charging for visits to the jail. She stated she is trying to develop some type of payment schedule.

**2) Agenda Adopted**

Motion by R. Wood/S. Bjork to adopt agenda as presented; motion carried unanimously.

**3) Approve Minutes**

Motion by S. Bjork/C. Bjork to approve minutes of the Nov. 13<sup>th</sup>, 2019 meeting as presented; motion carried unanimously.

**4) Discuss/Take action on position description for Dispatch Sergeant**

Sheriff Hove presented position description for Dispatch Sergeant. She expressed that this would be an assigned position from within, not a new personnel hire as other positions because of the experience & qualifications desired. She added that the position description has been reviewed & approved by Human Resources. Motion by S. Bjork/R. Wood to approve position description for Dispatch Sergeant & forward to Finance & Personnel Committee recommending approval; motion carried unanimously.

**5) Discuss on maintenance of Sheriff's Office & Jail**

Sheriff Hove indicated that she intended to request a maintenance position for the Sheriff's Office/Jail in the 2021



Budget. She added that the position would do both cleaning & light maintenance, such as changing filters, painting, & plumbing. She indicated that she felt cleaning in the new facility was just not getting done on a regular basis. Also that some light maintenance things like touch-up painting & addressing plumbing issues that come up were also being neglected. She expressed that she realizes the current maintenance staff has been short staffed lately but that something needed to be done. Supervisor S. Bjork indicated that maybe this is something the Building Committee should also discuss. No action taken.

**6) Medical Examiner's Monthly Report & Statistics**

ME J. Worsing provided statistical information for the month & year. He estimated that it was about an 11% increase over the previous year. No action taken.

**7) Discuss Mental Health issues in the Jail and in the field**

Sheriff Hove indicated nothing new to report at this time. Chairman J. Aubart informed Committee that there are discussions about allowing other hospitals to open beds for mental health issues.

**8) Discuss/Take action on security concerns & inmate transport issues**

Sheriff Hove indicated that the new transport van had major engine failure during a transport. The vehicle is still under warranty & the Dept. is contemplating what can be done. She also mentioned that Judge Boles is utilizing video conferencing more when he can. This helps alleviate some of the calls for inmate transfers.

**9) Update from Jail/Sheriff's Dept./Dispatch Facility Project**

Sheriff Hove indicated that the monitors in Master Control have finally been installed & are working fine. She expressed concern about the limited parking space when a training or other event is being held at the facility. She indicated it is even more limited in the winter because people cannot park on the side of the driveway or in the grass.

**10) Future agenda items**

- Items 6 to 9
- vehicle towing

**11) Next Meeting Date**

Wednesday, Feb. 12<sup>th</sup>, 2020; 2:30 p.m. in EOC Room of LEC facility.

**12) Adjourn**

Motion to adjourn at 3:27 p.m. by C. Bjork/S. Bjork; motion carried unanimously.

Respectfully submitted by: Jamie Feuerhelm, County Clerk



# 4.

**Discuss/Take action on CJCC  
Coordinator contract renewal**

**ADDENDUM TO INDEPENDENT CONTRACTOR SERVICES AGREEMENT  
FOR COUNCIL COORDINATOR**

This Addendum is entered into by and between Pierce County, a Wisconsin Quasi-Municipal Corporation, (hereinafter "County") and St. Croix Valley Restorative Services, Inc. (fka St. Croix Valley Restorative Justice), a Wisconsin entity authorized to do business in Wisconsin (hereinafter "Coordinator").

**WHEREAS**, the County and Coordinator entered into a 12-month agreement for Coordinator to provide coordinating services to the County's Criminal Justice Coordinating Council; and

**WHEREAS**, the County and Coordinator desire to extend the agreement.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein, and for other good and valuable consideration, receipt is hereby acknowledged, it is **AGREED**:

1. The Agreement shall be extended for the period of March 8, 2020 through March 7, 2021.
2. The County shall pay Coordinator the sum of \$25,000.00, subject to the terms and conditions set forth in Section 4 of the initial Agreement.
3. Coordinator shall provide an updated Certificate of Insurance to the County.
4. A copy of the initial Agreement, along with all prior addendums, are attached hereto and incorporated herein by reference.
5. Except as otherwise provided herein, all prior terms, conditions and provisions of the prior, initial Agreement shall remain unchanged and in full force and effect.

Dated: \_\_\_\_\_.

**PIERCE COUNTY:**

\_\_\_\_\_  
By: Jeff Holst  
Its: Board Chairperson

Dated: \_\_\_\_\_.

**COORDINATOR:**

\_\_\_\_\_  
By: \_\_\_\_\_  
Its: \_\_\_\_\_  
*Please print name and title*

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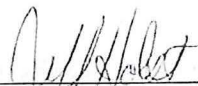
**WHEREAS**, the County and Coordinator desire to extend the agreement.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein, and for other good and valuable consideration, receipt is hereby acknowledged, it is **AGREED**:

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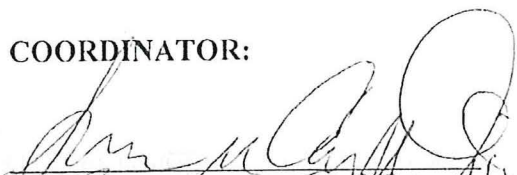
Dated: 2-26-19.

**PIERCE COUNTY:**

  
\_\_\_\_\_  
By: Jeff Holst  
Its: Board Chairperson

Dated: 2-13-19.

**COORDINATOR:**

  
\_\_\_\_\_  
By: Susan M. Cappert  
Its: F.D. JCC Coord.  
Please print name and title



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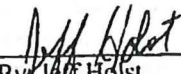
WHEREAS, the County and Coordinator desire to extend the agreement.

NOW, THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, receipt is hereby acknowledged, it is AGREED:

1. The Agreement shall be extended for the period of March 8, 2018 through March 7, 2019.
2. The County shall pay Coordinator the sum of \$25,000.00, subject to the terms and conditions set forth in Section 4 of the initial Agreement.
3. Coordinator shall provide an updated Certificate of Insurance to the County.
4. A copy of the initial Agreement, along with all prior addendums, are attached hereto and incorporated herein by reference.
5. Except as otherwise provided herein, all prior terms, conditions and provisions of the prior, initial Agreement shall remain unchanged and in full force and effect.

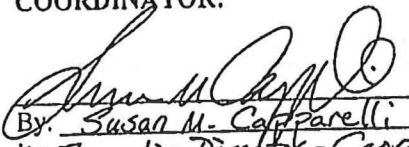
Dated: 5-7-18

PIERCE COUNTY:

  
By: Jeff Holst  
Its: Board Chairperson

Dated: 05-03-2018

COORDINATOR:

  
By: Susan M. Capparelli  
Its: Executive Director - Coordinator for  
Please print name and title CJCC

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FOR COUNCIL COORDINATOR**

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**WHEREAS**, the County and Coordinator entered into a 12-month agreement for Coordinator to provide coordinating services to the County's Criminal Justice Coordinating Council; and

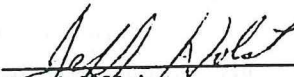
**WHEREAS**, the County and Coordinator desire to extend the agreement.

**NOW, THEREFORE**, in consideration of the mutual promises contained herein, and for other good and valuable consideration, receipt is hereby acknowledged, it is **AGREED**:

1. The Agreement shall be extended for the period of March 8, 2017 through March 7, 2018.
2. Coordinator shall provide an updated Certificate of Insurance to the County.
3. A copy of the prior, initial Agreement is attached hereto and incorporated herein by reference.
4. Except as otherwise provided herein, all prior terms, conditions and provisions of the prior, initial Agreement shall remain unchanged and in full force and effect.

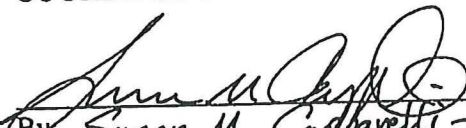
Dated: 4-19-17.

**PIERCE COUNTY:**

  
By: Jeff Holst  
Its: Board Chairperson

Dated: 04-13-2017.

**COORDINATOR:**

  
By: Susan M. Caparelli -  
Its: Executive Director SCV Restorative Justice  
Please print name and title

**PIERCE COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**  
**INDEPENDENT CONTRACTOR SERVICES AGREEMENT**  
**FOR COUNCIL COORDINATOR**

This Agreement is entered into by and between Pierce County, a Wisconsin Quasi-Municipal Corporation, (hereinafter referred to as the "County") and St. Croix Valley Restorative Justice, a Wisconsin entity authorized to do business in Wisconsin (hereinafter referred to as the "Coordinator").

**RECITALS**

WHEREAS, the County operates a Criminal Justice Coordinating Council (hereinafter "Council") to improve the quality of justice services to victims, offenders and the community, to be accomplished through the coordination of cost efficient strategies and more effective methodologies, and building upon the best practice and social science research.

WHEREAS the County desires a person or entity to provide coordinating services to assist the Council in its operation; and,

WHEREAS, Coordinator desires to provide these services to the Council.

NOW, THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, receipt is hereby acknowledged, it is **AGREED**:

**1. Relationship of the Parties.**

1.1 *Independent Contractor status.* The parties recognize that Coordinator is an independent contractor and not an employee or agent of Pierce County. Neither party shall hold the other out to be in any capacity other than that which is contemplated under this Agreement. Pierce County shall not withhold any taxes for monies paid to Coordinator nor shall Coordinator have any right to participate in any of the benefit programs offered to employees of Pierce County.

1.2 Coordinator shall maintain and use a separate business address unrelated to County.

1.3 County shall have no control over the performance of this Agreement by Coordinator, except to specify the time and place of performance and the results to be achieved.

1.4 Coordinator shall have no authority to obligate County or to make any promises, commitments, warranties or guarantees on behalf of County beyond those specifically authorized in writing by County. Coordinator shall not have any authority to enter into a contract on behalf of County. Coordinator may, at his/her own expense hire, supervise and pay his/her own assistants or employees.

1.5 *Separate party status.* No provision or agreement contained herein shall be deemed or construed by anyone as creating the relationship of principal and agent or of partnership or of



joint venture between the parties hereto. Moreover, the parties acknowledge that Coordinator may provide similar services to the Counties of Buffalo and Pepin. Therefore, this Agreement shall not be deemed or construed by anyone as creating the relationship of principal and agent or of partnership or of joint venture between the Counties of Buffalo, Pepin and Pierce.

2. Term: Termination: and, Time is of the Essence.

2.1 *Duration.* This Agreement shall begin upon execution of the Agreement by both parties, and shall end 12 months after the date of commencement (hereinafter "Term").

2.2 *Termination before expiration.* During the Term, the County may terminate this Agreement by mailing 30 days advanced, written notice to the Coordinator. Termination may be with or without cause. Payment in the case of such termination shall be made pursuant to paragraph 4.1.

2.3 *Time is of the essence clause.* Time is of the essence as to all dates, deadlines and other terms provided in this Agreement.

3. Scope of Services.

Coordinator shall provide services to the Council regarding the method and manner to complete the following tasks:

3.1 Coordinator shall assess the entire criminal justice system in Pierce County including, without limitation, periodic updates regarding any changes, additions to or deletions from the existing criminal justice system in Pierce County. In addition, the Coordinator shall research and analyze critical issues independently identified by the Council. The assessment shall include, but is not limited to, interviews with each Council member, independent organizations who have contact with the criminal justice system (such as Turning Point, SART, Restorative Justice), as well as any other relevant entity that regularly participates in the Pierce County Criminal Justice System. Coordinator shall analyze the information obtained from his/her assessment and prepare a prioritized list of suggested issues for the Council to review and address. The list shall be derived, in part, from the assessment, research and analysis done by the Coordinator, and shall provide a list prioritizing all issues that need to be addressed by the Council. Prioritization shall be determined on a basis of importance, and Coordinator shall make recommendations as to the ranking of issue importance. Finally, Coordinator shall recommend and develop documentation, policies, procedures and materials in conjunction with the Council or any subcommittees thereof. A written preliminary assessment shall be prepared and presented by the end of the first quarter, three months after the commencement of this Agreement.

3.2 Coordinator shall work collaboratively with the Council to conduct strategic planning, coordinate development of a strategic work plan, policies and procedures that are updated periodically, consistent with the Council's mission and goals. Coordinator shall recommend goals for the Council to adopt and provide recommendations regarding the methods to accomplish said goals and assist with achieving the goals. A written preliminary assessment

shall be prepared and presented by the end of the first quarter, three months after the commencement of this Agreement.

**3.3** Coordinator shall prepare the agenda for the Council's monthly meeting. Coordinator shall be responsible to create an initial agenda and finalize the agenda prior to the monthly meeting. Coordinator shall post and give notice of the Council's meetings in accordance with Wisconsin's Open Meeting Laws.

**3.4** Coordinator shall attend Council's monthly meeting. Meetings generally take place the fourth Thursday of each month, unless the Council chair determines a different date is warranted for any particular month. Coordinator shall select presenters for the Council's monthly meetings regarding Council topics of interest. Coordinator shall take minutes for each meeting.

**3.5** Coordinator shall make a recommendation to the Council regarding changes and improvements to the criminal justice practices and procedures in Pierce County and the Council and to its partners, incorporating the concepts of continuous quality improvement, and implementation of evidence-based decision-making into the mapping process at each decision-making point. A written preliminary assessment shall be prepared and presented by the end of the first quarter, three months after the commencement of this Agreement.

**3.6** Coordinator shall promote, facilitate and evaluate increased community and stakeholder engagement/involvement in the Council and the County's criminal justice programs. Coordinator shall periodically update community and stakeholder engagement/involvement. A written preliminary assessment shall be prepared and presented by the end of the first quarter, three months after the commencement of this Agreement.

**3.7** Coordinator shall monitor the Council's work plan and provide quarterly progress reports to the Council.

**3.8** Coordinator shall obtain and analyze data and information on the existing criminal justice system programs, and provide a summary or historical research.

**3.9** Coordinator shall study and develop methods to coordinate the availability and development of resources, facilities, and services that are required for, or offered by the Council and its programs.

**3.10** Coordinator shall develop program collaboration performance measures and evaluation standards for the programs coordinated by the Council.

**3.11** Coordinator shall prepare operation and statistical reports to support recommendations given to the Council.

**3.12** Coordinator shall make oral and written presentations to the Council, the County and the community.



3.13 Coordinator shall seek and explore appropriate grant opportunities and write grant applications as necessary.

3.14 Coordinator shall provide all materials, supplies, equipment and labor regarding his/her services.

4. Price.

4.1 *Contract sum.* County shall pay Coordinator the sum of \$25,000.00, however, said amount shall be pro-rated for termination occurring pursuant to paragraph 2.2. Payment shall be payable in equal quarterly installments and mailed to the Coordinator, subject to the presentation of an invoice from the Coordinator quarterly (3, 6, 9 and 12 months after commencement of the Agreement).

4.2 All payments are dependent on the work being completed substantially and in conformance with generally accepted standards within the particular trade or industry.

4.3 *Coordinator's financial responsibilities.* Coordinator shall be solely responsible for all other costs, fees and expenses relating to this Agreement, including, without limitation, professional licenses, mileage, meals, fuel, and telephone.

5. Indemnification.

Coordinator hereby indemnifies County and holds County harmless from any and all claims, actions, suits, proceedings, costs, taxes, penalties, expenses, damages and liabilities, including attorneys' fees, arising out of or connected with Coordinator's request to establish a relationship of independent contractor as well as Coordinator's performance of his/her duties under this Agreement. The indemnities contained herein shall continue in full force and effect during the Term notwithstanding the termination of this Agreement.

6. Insurance.

6.1 *General.* At no expense to County, Coordinator may establish and maintain his/her own insurance, retirement and benefit plans (including, but not limited to, worker's compensation, life and health insurance, retirement or other benefits enjoyed by County employees). Coordinator expressly waives any right that he/she may have to participate in such benefit plan offered by County.

6.2 *Liability.* Coordinator shall obtain and maintain in force during the term of this Agreement and thereafter, if applicable, a comprehensive general and/or professional liability insurance policy in the minimum amount of \$1,000,000.00 which shall name and protect Coordinator, all of Coordinator's employees, the County and its officers, agents and employees, from and against any and all claims, losses, actions, and judgments for injury to persons or damage to property arising out of or in connection with the Coordinator actions and/or inactions under this Agreement. Coordinator shall provide proof of liability coverage



as set forth above to County prior to commencing its performance as herein provided, and require insurer to notify County 10 calendar days prior to cancellation of said policy.

**6.3 Worker's Compensation.** Coordinator shall maintain in full force and effect worker's compensation insurance for Coordinator and any agents, employees, and staff that the Coordinator may employ, and provide proof to County of such coverage or that such worker's compensation insurance is not required under the circumstances.

**7. Notice.**

**7.1** Notices, contact and payments required or deemed advisable under the terms of this Agreement shall be sent via U.S. Mail – First Class or by professional hand delivery (e.g. Federal Express or United Parcel Services) as follows:

**Council**  
The Honorable Joseph D. Boles  
Circuit Court Judge  
414 W. Main Street  
P.O. Box 129  
Ellsworth, WI 54011

**Coordinator**  
St. Croix Valley Restorative Justice  
c/o Susan Capparelli  
Executive Director  
215 N. 2<sup>nd</sup> Street, Suite 108  
River Falls, WI 54022

**7.2** Either party shall notify the other party of any change in its mailing and/or street address within 10 calendar days of any such change.

**8. Miscellaneous.**

**8.1 Compliance.** Coordinator shall comply with all federal, state and local laws, rules and regulations.

**8.2 Wisconsin law & Venue.** This Agreement was entered into in the State of Wisconsin and shall be governed by the laws of the State of Wisconsin. Venue for any dispute relating to this Agreement shall be in the Pierce County Circuit Court, Wisconsin.

**8.3 Merger.** This Agreement constitutes the entire agreement of the parties. There are no verbal understandings between the parties other than as set forth in this Agreement. The terms of this Agreement may only be changed or modified in writing.

**8.4 Severability.** In the event of any provisions of this Agreement are deemed invalid or unenforceable, the same shall not cause the invalidity or unenforceability of the remainder of this Agreement. If such provisions shall be deemed invalid due to their scope or breadth, such provision shall be deemed to be valid to the extent of the scope or breadth permitted by applicable law or as determined by a court of competent jurisdiction.

**8.5 Effectiveness and Priority.** This Agreement becomes effective when Coordinator signs it, the Coordinator's obligations under it continue, throughout the Term, without regard to the business organization within County with which it is associated, and these obligations

will continue after the termination of the Agreement. This Agreement replaces any previous agreements relating to the subject matter of this Agreement and shall be deemed effective as of the Coordinator's initial relationship with County just as though Coordinator had executed this Agreement on the first day, except that such replacement shall not affect the other rights and obligations of the Coordinator or County arising out of such prior agreements, with respect to subject matter not covered by this Agreement, which rights and obligations shall continue to be in effect for that purpose.

8.6 *Successors.* The rights and obligations of County hereunder shall inure to the benefit of and be binding upon the successor and assigns of County.

8.7 *Assignment and Subcontracting.* There shall be no assignment of this Agreement, and no subcontracting of any portion of the work under this Agreement, unless mutually agreed upon by the parties in writing and executed with the same formality as this Agreement.

8.8 *Waiver.* The waiver by County of a breach by the Coordinator of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent breach by Coordinator of either the breached provision or any other provision of this Agreement.

8.9 *Draftsman.* This is a business instrument that benefits both parties. This Agreement shall not be construed against the draftsman, the County.

8.10 *Authorized Representatives.* The parties, signing below, have the authority to execute this Agreement and bind each party thereto.


Dated: 3-15-16.

PIERCE COUNTY:

  
By: Jeff Holst  
Its: Board Chairperson

Dated: 3-7-16.

COORDINATOR:

  
By: Susan M. Capparelli  
Its: Executive Director  
Please print name and title

# **5.**

**Discuss/Take action on  
travel/training request for EM  
Director to attend the  
National Radiological  
Conference in Nashville  
Tennessee**





# National Radiological Emergency Preparedness Conference, Inc.

PO Box 166, Landing, NJ 07850 ♦ Ph: 973-960-6170 ♦ FAX: 609-984-7513  
[www.nationalrep.org](http://www.nationalrep.org)

December 12, 2019

Dear Colleague:

The 2020 annual meeting and training/ workshops of the National Radiological Emergency Preparedness (NREP) Conference, Inc. will be held at the Sheraton Music City Hotel, 777 McGavock Pike, Nashville, Tennessee 37214. The dates are March 30 - April 2, 2020. The purpose of this event is to provide a professional forum for individuals and agencies to exchange ideas and improve the nation's overall readiness in radiological emergency preparedness and response. Attendees are typically from federal, state, and local government agencies, radiological health programs, nuclear power industry, and other domestic and international organizations.

The NREP Committee has, once again, worked diligently to put together an outstanding agenda with topics that are at the forefront of every REP Stakeholder's preparedness planning efforts. Thanks to the many contributors that have submitted abstracts this year that present lessons learned, best practices and foreseeable changes in the industry resulting from revised or new Federal regulations and guidance, new attendees will walk away with a better understanding of the REP Program, and ALL attendees will have the opportunity to learn about new and innovative ways to enhance their agency's REP program. The 2020 program will offer a number of sessions focusing on current topics of interest in areas directly or closely related to radiological emergency preparedness. Of course, the agenda will include the current and foreseeable changes in the industry resulting from revised or new FEMA as well as NRC requirements and how these changes are being implemented across the country. All topics will benefit Federal, State and Local government organizations as well as nuclear power industry emergency preparedness representatives.

This year there will be a dedicated area for vendors who have registered for the conference. They will display their latest equipment, technology and services that can help with your planning, training and response needs in order to better maintain your REP program's capabilities.

The NREP registration fee for a general attendee is \$500.00 (USD) if paid by midnight March 20, 2020, and \$550.00 (USD) if paid after March 20, 2020, including registration onsite (at the hotel). If paying using an agency Purchase Order (PO), the documents must be received no later than March 13, 2020. The registration fee covers administrative costs, refreshment breaks, and the cost of the "Networking Social and Hospitality" event for the registrants. NREP registration can be accessed on the Registration portal via our web site at <http://www.nationalrep.org/>

In order to receive the negotiated Government Per Diem rate, hotel reservations must be made via the NREP website, or at this [Hotel Reservation link](#) before March 2, 2020. The guest rooms in the NREP room block are available at the FY2020 Government Per Diem rate of \$223.00 (USD223.00), taxes and other local charges not included. The primary hotel for our attendees is the Sheraton Music City Hotel.

This year our Training/Workshops will be offered on Monday, March 30, 2020. In order to ensure your spot and provide trainers with an attendee headcount, you must select which Training/Workshop session(s) you plan to attend on your registration form when asked. All Training/Workshop Sessions are available to NREP registrants at no additional charge.

The NREP Committee invites you to be comfortable as you attend this conference (business casual attire recommended, not required) and remember to bring your business cards!

This year's conference will mark our 30<sup>th</sup> anniversary. To make it memorable, we are requesting past attendees to send us pictures from any of the 1990-2019 NREP Conferences to project during our social networking event this year. Please send pictures to [rae.walker@dshs.texas.gov](mailto:rae.walker@dshs.texas.gov) and include the conference year and person(s) in the picture (if known) so pictures can be properly captioned when displayed.

Check the conference web site at <http://www.nationalrep.org/> frequently for the most updated information on registration, hotel, air, ground transportation, area attractions, committee contact information and most importantly, the program agenda which updates frequently as the conference draws near.

Last year was a tremendous success and we are working hard to make the 2020 Conference yet another success. Please join us in Nashville the week of March 30<sup>th</sup>; together we can carry forward the tradition of this important national meeting and training workshop.

I look forward to seeing you in Nashville!

Sincerely,

*Rae Walker*

Rae Walker, Chair  
2019-2020 Steering Committee  
[Rae.Walker@dshs.texas.gov](mailto:Rae.Walker@dshs.texas.gov)  
Ph. 512-776-2051

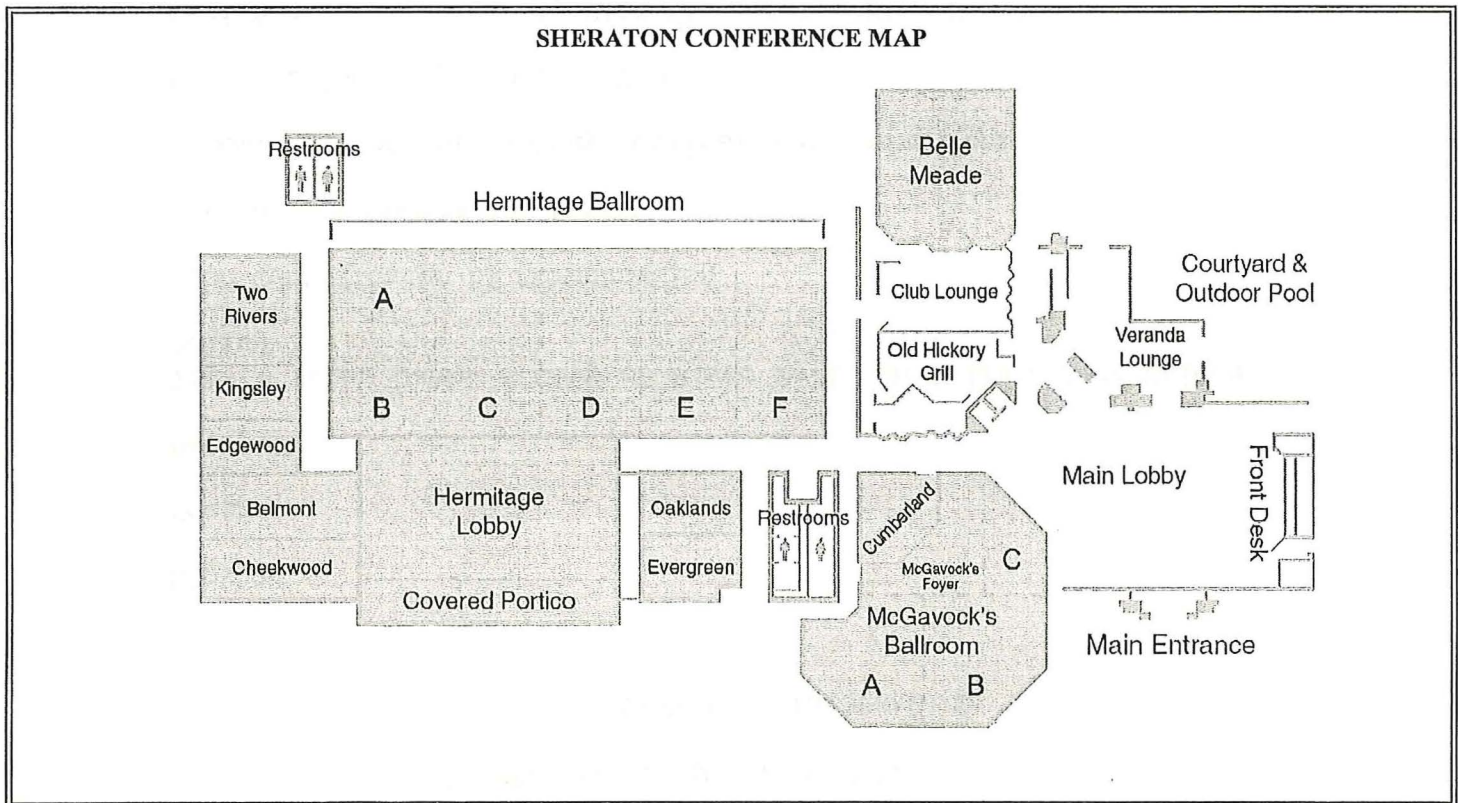


# National Radiological Emergency Preparedness Conference, Inc.

PO Box 166, Landing, NJ 07850 ♦ Ph: 973-960-6170 ♦ FAX: 609-984-7513

www.nationalrep.org

2 0 2 0	N R E P C O N F E R E N C E A G E N D A										
TIME	EVENT										LOCATION
M O N D A Y , M A R C H 3 0											
<b>MONDAY TRAINING &amp; WORKSHOPS</b>											
<u>Note:</u> Workshop attendees must be registered for the Conference – no exceptions											
0800-1700	<b>Session 1 [Abstract]</b> <b>0800-1700</b> Building and Maintaining a Resilient Joint Information System for Radiological and Nuclear Incidents <i>Mark Basnight &amp; Holly Hardin</i>	<b>Session 2 [Abstract]</b> <b>0800-1200</b> ROSS 4-hour Refresher <i>Angela Leek- Iowa Dept of Public Health, Jeff Semancik – Connecticut Dept of Energy and Environmental Protection</i>	<b>Session 4 [Abstract]</b> <b>0800-1200</b> FRMAC FRM- 050 <i>Bill Beal -DOE</i>	<b>Session 5 [Abstract]</b> <b>1300-1700</b> RASCAL <i>Jeff Kowalczyk, Nuclear Regulatory Commission</i>	1-McGavock's  2, 3-Ballroom DEF  4, 5-Belle Meade						
1600-1900	<b>CONFERENCE REGISTRATION OPEN</b>										Foyer
1000-1200	<b>VENDOR/EXHIBITOR SETUP</b>										
1200-1730	<b>VENDOR BOOTHS OPEN</b>										Ballroom ABC





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2 0 2 0 N R E P C O N F E R E N C E A G E N D A				
TIME	EVENT			LOCATION
T U E S D A Y , M A R C H 3 1				
0700-1800	CONFERENCE REGISTRATION OPEN			Foyer
0700-0800	VENDOR BOOTHS OPEN			Ballroom ABC
2 0 2 0 C O N F E R E N C E O P E N S				
0800-0830	<b>Session 6</b> COLOR GUARD & SINGING OF THE NATIONAL ANTHEM OPENING REMARKS Rae Walker, Chair, Conference Steering Committee NETWORKING SOCIAL UPDATE Michelle Anderson-Moore, NREP Board of Directors WELCOMING REMARKS Patrick Sheehan, Tennessee Emergency Management Agency Director			Ballroom DEF
0830-1000	<b>Session 7</b> Key-Note Speaker			Ballroom DEF
1000-1030	BREAK – VENDOR BOOTHS OPEN			Ballroom ABC
1030-1115	<b>Session 8 [Abstract]</b> Tennesenergy: Tennessee’s Multi-Agency Approach to REP <i>Robert Goff, David Green – Tennessee Dept of Health, Andrew Holcomb – Tennessee Division of Radiological Health</i>			Ballroom DEF
1115-1200	<b>Session 9 [Abstract]</b> Emergency Public Information <i>Mark Basnight</i>			Ballroom DEF
1200-1315	LUNCH ON YOUR OWN			
1315-1400	<b>Session 10 [Abstract]</b> NRC Incident Response Program <i>Jeff Kowalczyk – Nuclear Regulatory Commission (NRC), Jon Lilliendahl – NRC</i>	<b>Session 11 [Abstract]</b> Evaluating Contamination of Urban Search and Rescue Dogs Exposed to a Contaminated Environment <i>Craig Marianno – Texas A&amp;M University</i>	<b>Session 12 [Abstract]</b> One State’s Strategy to Bring the Knowledge and Skills to New Jersey’s First Responder Community <i>Nancy Stanley – New Jersey Dept of Environmental Protection</i>	10-Belle Meade 11-Ballroom DEF 12-McGavock’s
1400-1405	TRAVEL TO NEXT SESSION			
1405-1445	<b>Session 10 (Repeat) [Abstract]</b> NRC Incident Response Program <i>Jeff Kowalczyk – Nuclear Regulatory Commission (NRC), Jon Lilliendahl – NRC</i>	<b>Session 11 (Repeat) [Abstract]</b> Evaluating Contamination of Urban Search and Rescue Dogs Exposed to a Contaminated Environment <i>Craig Marianno – Texas A&amp;M University</i>	<b>Session 12 (Repeat) [Abstract]</b> One State’s Strategy to Bring the Knowledge and Skills to New Jersey’s First Responder Community <i>Nancy Stanley – New Jersey Dept of Environmental Protection</i>	10-Belle Meade 11-Ballroom DEF 12-McGavock’s
1445-1515	BREAK – VENDOR BOOTHS OPEN			Ballroom ABC
1515-1700	<b>Session 13 [Abstract]</b> Harborview Incident Panel Review <i>Washington Dept of Health, Seattle Fire, Department of Energy, Environmental Protection Agency (EPA), 10<sup>th</sup> Civil Support Team</i>			Ballroom DEF
1700	ADJOURN			
1730	VENDOR BOOTHS CLOSE			Ballroom ABC
1800-2100	NREP NETWORKING SOCIAL			McGavock’s Ballroom



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2 0 2 0 N R E P C O N F E R E N C E A G E N D A				
TIME	EVENT			LOCATION
W E D N E S D A Y , A P R I L 1				
0700-1900	<b>CONFERENCE REGISTRATION OPEN</b>			Foyer
0700	<b>COFFEE &amp; BEVERAGES - VENDOR BOOTHS OPEN</b>			Ballroom ABC
0800-0845	<p style="text-align: center;"><b>Session 14 [Abstract]</b>                      Realities of Decommissioning; Sustainability of All Hazards Preparedness in Post REP Environment  <i>Angela Leek - Iowa Department of Public Health, Rebecca Palmer - NextEra Energy, Steve O'Konek - Linn County Emergency Management, Scott E. Hansen - Benton County Emergency Management</i></p>			Ballroom DEF
0845-0920	<p style="text-align: center;"><b>Session 15 [Abstract]</b>                      Incorporating REPP into Comprehensive Preparedness Guide 101: 2020 Update  <i>Chad Payeur, Federal Emergency Management Agency (FEMA), Craig Fiore, FEMA</i></p>			Ballroom DEF
0920-1000	<p style="text-align: center;"><b>Session 16 [Abstract]</b>                      Federal Response to Non-Traditional Radiological Incidents  <i>Daniel Blumenthal - Department of Energy (DOE), Ken Yale - EPA</i></p>			Ballroom DEF
1000-1030	<b>BREAK - VENDOR BOOTHS OPEN</b>			Ballroom ABC
<b>ONE TIME ONLY SESSIONS</b>				
1030-1200	<p style="text-align: center;"><b>Session 17 [Abstract]</b>                      Interactive PAG Problem-Solving Workshop  <i>Holly Arrigoni, Sara DeCair - EPA</i></p>	<p style="text-align: center;"><b>RadResponder Series</b>  <b>Session 18 [Abstract]</b>                      Recent Improvements to RadResponder  <i>Daniel Blumenthal - DOE, Sean Fournier - Sandia, Marina Powers - Chainbridge Technologies, Gary Chen - EPA</i></p> <p style="text-align: center;"><b>Session 19 [Abstract]</b>                      Leveraging RadResponder to Build a Cost Effective Wide Area Radiation Monitoring Network  <i>Panel Discussion</i></p> <p style="text-align: center;"><b>Session 20 [Abstract]</b>                      Beyond RadResponder Ready!  <i>Todd Trygier - Michigan Dept Environment, Great Lakes and Energy</i></p>	<p style="text-align: center;"><b>Session 21 [Abstract]</b>                      FEMA All Hazards  <i>Darren Bates - FEMA</i></p> <p style="text-align: center;"><b>Session 22 [Abstract]</b>                      Preparedness Toolkit (PrepToolkit)  <i>Timothy Harris - FEMA</i></p>	17-Belle Meade  18, 19, 20-Ballroom DEF  21, 22-McGavock's
1200-1305	<b>LUNCH ON YOUR OWN</b>			
1305-1345	<p style="text-align: center;"><b>Session 23 [Abstract]</b>                      When Keeping It Real Goes Right  <i>Bill Beal - DOE, Brennen Brunner - New Hampshire Division of Public Health</i></p>	<p style="text-align: center;"><b>Session 24 [Abstract]</b>                      Simple Changes to Reception Center Program to bring it to the Next Level  <i>David Jensen &amp; Ross Hoernemann - Minnesota Dept of Human Services</i></p>	<p style="text-align: center;"><b>Session 25 [Abstract]</b>                      Development of an Aerial Monitoring System Capability  <i>Matthew Guy Senison - Florida Department of Health</i></p>	23-Belle Meade 24-Ballroom DEF 25-McGavock's
1345-1350	<b>TRAVEL TO NEXT SESSION</b>			
1350-1430	<p style="text-align: center;"><b>Session 23 (Repeat) [Abstract]</b>                      When Keeping It Real Goes Right  <i>Bill Beal - DOE Brennen Brunner - New Hampshire Division of Public Health</i></p>	<p style="text-align: center;"><b>Session 24 (Repeat) [Abstract]</b>                      Simple Changes to Reception Center Program to bring it to the Next Level  <i>David Jensen, Ross Hoernemann - Minnesota Dept of Human Services</i></p>	<p style="text-align: center;"><b>Session 25 (Repeat) [Abstract]</b>                      Development of an Aerial Monitoring System Capability  <i>Matthew Guy Senison - Florida Department of Health</i></p>	23-Belle Meade 24-Ballroom DEF 25-McGavock's
1430-1500	<b>BREAK - VENDOR BOOTHS OPEN</b>			Ballroom ABC
1500-1535	<p style="text-align: center;"><b>Session 26 [Abstract]</b>                      Use of Technology and Innovation in Emergency Preparedness  <i>Jamey Sharlow - Duke Energy</i></p>			Ballroom DEF
1535-1605	<p style="text-align: center;"><b>Session 27 [Abstract]</b>                      ANI's Emergency Response Role Under the Price Anderson Act  <i>Dan DeMerchant - American Nuclear Insurer</i></p>			Ballroom DEF
1605-1700	<p style="text-align: center;"><b>Session 28 [Abstract]</b>                      Revision 2 of NUREG-0654-FEMA REP 1 Overview and Implementation  <i>Bruce Foreman - FEMA, Robert Kahler - NRC</i></p>			Ballroom DEF
1700	<b>ADJOURN</b>			
1730	<b>VENDOR BOOTHS CLOSE FOR CONFERENCE</b>			Ballroom ABC



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2 0 2 0 N R E P C O N F E R E N C E A G E N D A				
TIME	EVENT			LOCATION
T H U R S D A Y , A P R I L 2				
0700-0800	<b>COFFEE AND BEVERAGES</b>			Foyer
0800-0830	<p style="text-align: center;"><b>Session 29 [Abstract]</b>                      Modification of Commercially Available Drones for use in Radiation Monitoring Programs  <i>Jose Trevino, Matthew Kennington, Art Tucker – Texas Department of State Health Services</i></p>			Ballroom DEF
0830-0900	<p style="text-align: center;"><b>Session 30 [Abstract]</b>                      Wireless Emergency Alerts – Updates to Better Alert Your Public  <i>Wade Witmer - FEMA</i></p>			Ballroom DEF
0900-1000	<p style="text-align: center;"><b>Session 31 [Abstract]</b>                      IPAWS EAS/WEA Primary Alert/Notification System  <i>Cortney Bartley- Coffey County, Cathy Autrey - Wolf Creek, Jeff Clark - FEMA</i></p>			Ballroom DEF
1000-1020	<b>BREAK</b>			Foyer
1020-1100	<p style="text-align: center;"><b>Session 32 [Abstract]</b>                      STP Emergency Program Re-baseline Project  <i>Joseph Enoch – STP Nuclear Operating Company</i></p>	<p style="text-align: center;"><b>Session 33 [Abstract]</b>                      A Deep Dive Into Drinking Water  <i>Sean Fournier – Sandia National Laboratory, Lainy Cochran-Sandia National Laboratory, John Griggs - EPA</i></p>	<p style="text-align: center;"><b>Session 34 [Abstract]</b>                      Current Regulatory Oversight Activities  <i>Robert Kahler – NRC</i></p> <p style="text-align: center;"><b>Session 35 [Abstract]</b>                      NRC Transformation in Action: Research to Enhance Emergency Preparedness  <i>Todd Smith - NRC</i></p>	32-Belle Meade 33-Ballroom DEF 34, 35-McGavock's
1100-1105	<b>TRAVEL TO NEXT SESSION</b>			
1105-1145	<p style="text-align: center;"><b>Session 32 (Repeat) [Abstract]</b>                      STP Emergency Program Re-Baseline Project  <i>Joseph Enoch – STP Nuclear Operating Company</i></p>	<p style="text-align: center;"><b>Session 33 (Repeat) [Abstract]</b>                      A Deep Dive Into Drinking Water  <i>Sean Fournier – Sandia National Laboratory, Lainy Cochran-Sandia National Laboratory, John Griggs - EPA</i></p>	<p style="text-align: center;"><b>Session 34 (Repeat) [Abstract]</b>                      Current Regulatory Oversight Activities  <i>Robert Kahler – NRC</i></p> <p style="text-align: center;"><b>Session 35 (Repeat) [Abstract]</b>                      NRC Transformation in Action: Research to Enhance Emergency Preparedness  <i>Todd Smith - NRC</i></p>	32-Belle Meade 33-Ballroom DEF 34, 35-McGavock's
1145-1300	<b>LUNCH ON YOUR OWN</b>			
1300-1340	<p style="text-align: center;"><b>Session 36 [Abstract]</b>                      Optimizing and Visualizing Population Monitoring Capabilities  <i>Lauren Finklea - CDC</i></p>	<p style="text-align: center;"><b>Session 37 [Abstract]</b>                      Choosing the Correct Bit for your Drill: Challenges in Developing Exercise and Drill Scenarios  <i>Cindy Rosales-Cooper - NRC, FEMA, Utility</i></p>	<p style="text-align: center;"><b>Session 38 [Abstract]</b>                      Field Team Iodine Measurements for Effective Emergency Worker Protective Action Decisions  <i>Jeff Semancik– Connecticut Dept of Energy and Environmental Protection</i></p>	36-Belle Meade 37-Ballroom DEF 38-McGavock's
1340-1345	<b>TRAVEL TO NEXT SESSION</b>			
1345-1430	<p style="text-align: center;"><b>Session 36 (Repeat) [Abstract]</b>                      Optimizing and Visualizing Population Monitoring Capabilities  <i>Lauren Finklea - CDC</i></p>	<p style="text-align: center;"><b>Session 37 (Repeat) [Abstract]</b>                      Choosing the Correct Bit for your Drill: Challenges in Developing Exercise and Drill Scenarios  <i>Cindy Rosales-Cooper - NRC, FEMA, Utility</i></p>	<p style="text-align: center;"><b>Session 38 (Repeat) [Abstract]</b>                      Field Team Iodine Measurements for Effective Emergency Worker Protective Action Decisions  <i>Jeff Semancik– Connecticut Dept of Energy and Environmental Protection</i></p>	36-Belle Meade 37-Ballroom DEF 38-McGavock's
1430-1445	<b>BREAK</b>			Foyer
1445-1505	<p style="text-align: center;"><b>Session 39 [Abstract]</b>                      CRCPD Update  <i>Kimberly Steves-Kansas Dept of Health &amp; Environment</i></p>			Ballroom DEF
1505-1540	<p style="text-align: center;"><b>Session 40 [Abstract]</b>                      Nuclear Energy Institute (NEI) State of the Industry  <i>Susan Perkins – Nuclear Energy Institute</i></p>			Ballroom DEF
1540-1640	<p style="text-align: center;"><b>Session 41 [Abstract]</b>                      Federal Updates  <i>NRC, FEMA, DOE, EPA, CDC</i></p>			Ballroom DEF
1640-1700	Announcement of 2021 NREP Conference Location			Ballroom DEF
1700	<b>CONFERENCE CONCLUDES – SEE YOU IN 2021!</b>			



# **6.**

**Discuss/Take action on  
installation of DAR (Digital  
Audio Recording) in East &  
West Courtrooms**

# DAR INSTALL SITE SURVEY

Date: 11/14/2019	Location: Pierce
Courthouse	Courtroom: Branch 1
System Rack Location: Behind panel behind judge, on floor below existing audio rack	
Steno Court Reporters:	
Digital Audio Reporters:	

DAR Rack Equipment			
Description	Qty	Firmware	Serial
Biamp Tesira VT	1		
Biamp Tesira UBT	1		
Primary Rec PC	1		
Secondary Rec PC	1		

In Room DAR Equipment		
Description	Qty	Location
Clock	1	Judge rail
Camera	1	Ceiling tile adjacent to vent, closer to the jury
Test Speaker	1	Reporter desk
DAR Workstation	1	Reporter desk

Existing Equipment				
Description	Qty	Location	Model	Connector Type
Rack	1	Closet behind judge	Wall mount	
-U available	0			
Mixer		Audio rack	Scm810	
-Inputs	8			xlr
-Outputs	4			RCA / 1/4"
Amplifier	1	Audio rack		RCA / XLR
Video Conference				
Reinforcement Speakers	7	Ceiling		
Monitor Speakers	1	Reporter		

Microphone Placement	Mic Length	Mic Cable Length	Mute Function	Existing Mic Model	Replace with CCAP?	Mic cable test result	Wiring needed	dBa at center of room
Judge	18"	10'			Y		Y	
Sidebar	Bndry	10'			Y		Y	
Clerk	18"	10'			Y		Y	
Witness	18"	None			Y		N	
Plaintiff	18"	10 or 30			Y		Y	
Defender	18"	10 or 30			Y		Y	
Jury	18"	10 or 30			Y		Y	
Podium	X	X	X	X	X	X	X	X
Reporter	18"	10'					Y	
Backup					Y			

Additional Info	Detail
Network jacks needed/available	<ol style="list-style-type: none"> <li>1. Audio rack to CCAP Network switch</li> <li>2. Audio rack to Clock (Judge Bench)</li> <li>3. Audio rack to Camera (ceiling)</li> </ol>
Network audio/available jacks?	None
Hardware needed for reporter thin client	Standard thin client
PoE Injectors needed	None if clock and camera wiring to audio rack
Playback from thin client or FTR Rack	
Recording Location Name	47-01
Mic wiring details (type existing/needed, jack types...)	Need jacks under desk for Judge, Clerk (+sidebar under clerk desk), Reporter (computer desk), along Jury rail for Jury and Plaintiff, along gallery rail for Defense
Network wiring details (existing run locations, new run locations...)	
Electrical wiring details (available/needed outlets, amperage, voltage...)	Electrical available in audio rack
Mics excluded from amplification	
Sidebar location/white noise	
Is each sound reinforcement speaker functional?	Yes



# DAR INSTALL SITE SURVEY – DELIVERABLES

Date: 11/14/2019	Location: Pierce
Courthouse	Courtroom: Branch 1

Work needed	Responsible Party	Initials	Completion Date
Network wiring	IT and Maintenance	AS	11/29/2019
Network terminations	IT	AS	11/29/2019
Microphone wiring	IT and Maintenance	AS	11/29/2019
Microphone terminations	IT or Third party, coordinated by IT	AS	11/29/2019
Camera mounting	Maintenance and CCAP	AS	Date of install

**Judge**

*Joseph D. Bole*  
 \_\_\_\_\_  
 Signature

*11/14/19*  
 \_\_\_\_\_  
 Date

**Clerk of Court**

*Kerry Tenishelm*  
 \_\_\_\_\_  
 Signature

*11/14/19*  
 \_\_\_\_\_  
 Date

**District Court Administrator**

*[Signature]*  
 \_\_\_\_\_  
 Signature

*11/14/2019*  
 \_\_\_\_\_  
 Date

# DAR INSTALL SITE SURVEY

Date: \_\_\_\_\_ Location: Pierce

Courthouse \_\_\_\_\_ Courtroom: East Hearing

System Rack Location: Under Judge Bench

Steno Court Reporters: \_\_\_\_\_

Digital Audio Reporters: \_\_\_\_\_

DAR Rack Equipment			
Description	Qty	Firmware	Serial
Biamp Tesira VT	1		
Biamp Tesira UBT	1		
Primary Rec PC	1		
Secondary Rec PC	1		

In Room DAR Equipment		
Description	Qty	Location
Clock	1	Reporter rail
Camera	1	Drop Ceiling
Test Speaker	1	Reporter
DAR Workstation	1	Reporter

Existing Equipment				
Description	Qty	Location	Model	Connector Type
Rack		Judge Bench		
-U available				
Mixer				
-Inputs				
-Outputs				
Amplifier			Unused	
Video Conference		Polycom	Judge Bench	MICS=RCA from DMX2
Reinforcement Speakers	4	Not Ceiling	Non-functional	
Monitor Speakers		None		

Microphone Placement	Mic Length	Mic Cable Length	Mute Function	Existing Mic Model	Replace with CCAP?	Mic cable test result	Wiring needed	dBa at center of room
Judge								
Sidebar								
Clerk								
Witness								
Plaintiff								
Defender								
<del>Jury</del>								
<del>Podium</del>								
<del>Reporter</del>								
<del>Interpreter</del>								
<del>GAL</del>								
Backup								

Reporter

Additional Info	Detail
Network jacks needed/available	Need for Rack camera clock Need reporter area for TC
Network audio/available jacks?	X
Hardware needed for reporter thin client	Thin client Mon keyboard
PoE Injectors needed	X
Playback from thin client or FTR Rack	
Recording Location Name	47-02
Mic wiring details (type existing/needed, jack types...)	Need XLR Jacks - Judge, Clerk, Reporter, Def, Prosec, witness, sidebar
Network wiring details (existing run locations, new run locations...)	For Audio Rack - Near Judg Bench to CCAP Netwe Rack => Reporter for clock
Electrical wiring details (available/needed outlets, amperage, voltage...)	Need Power for Rack (15A 120V)
Mics excluded from amplification	
Sidebar location/white noise	
Is each sound reinforcement speaker functional?	NONE
What is the dBA on each location speakers?	
Are gallery speakers functional?	NONE





# DIGITAL AUDIO RECORDING (DAR) DISCOVERY DOCUMENT

Please fill out the form below, for each courtroom with a current DAR system installed, in as much detail as is possible. This will ensure CCAP makes the appropriate configurations and can install the upgraded solution in a standardized and supportable fashion.

County: **PIERCE**

Courtroom: **WEST**

Date: **November 1, 2019**

Completed By: **Kerry Feuerhelm, Steve Gustafson**

## General Information

Discovery	Yes	No	Comment
The new system will require a thin client workstation to be installed in the court reporter area. Is there room for a monitor and thin client at this location?	X		Not a lot of room, would need to be shared with Court Reporter. Also, may need to be mobile as Clerk uses for Drug Court.
Is there an unused network data port available at this location?		X	It can be run.
If there is not room will the county provide an additional desk or table for the equipment to be installed?	X		We do have a mobile table there now.
Does the court reporter currently use any audio feeds from existing microphones? What type of equipment is connected? (Headphones, amplified speaker)	X		Microphones/speakers in ceiling. Powered mixer – MOTU 8PRE with PC
Do sidebar conversations occur in this courtroom? If so, where do they occur?	X		Bench/Behind the Clerk's desk
Is a wireless microphone used in this room? Where has this microphone been used?		X	
Is there a Podium present? If yes, is it mobile?	X		
Is there a Jury box that is used in this room?	X		
Is there a direction that the Judge typically speaks toward, or a preference to the location of the microphone on the Bench?	X		Generally toward the gallery but also jury box
Is there any area on the Clerks Desk that papers are typically passed that we should avoid obstructing with the FTR clock?		X	Right now FTR Clock is on the bench.
Does Voir Dire occur in this room?	X		
Does Voir Dire occur in locations outside the courtroom? Please list.	X		Chambers or Jury Room
Are there any other positions in the room aside from Judge, Witness, Counsel A, Counsel B, and Podium that would require audio capture?	X		Chamber/Jury Room

Is there a Vendor assigned to this Courtroom? Please provide Name and Contact information.		Not that I know of. Kevin Bluem has done work on Audio only system. Video Conference and other Video updates to the Courtroom have been done by Phil Oftedahl from WNAV
Is there a clear location for a camera to be installed for the purpose of streaming video? Describe the location.		No
Please provide equipment and room pictures		<ul style="list-style-type: none"> <li>- Front of courtroom</li> <li>- Each corner of courtroom</li> <li>- Above and under Judge's bench</li> <li>- Above and under Clerk's bench</li> <li>- Above and under Witness' bench</li> <li>- Above and under Attorney's bench</li> <li>- Front of current AV rack</li> <li>- Behind of current AV rack</li> </ul>

Technical Information

Discovery	Yes	No	Comment
Is there a sound closet for this courtroom? If there is please provide the room number.	X		Very limited space though, behind Judge's bench.
Is there room in this sound closet for the new DAR equipment rack. This will require 10 U of rack space or a 2 foot by 3 foot area of floor space.			Not sure about in the sound closet but there are some other possible options in the room.
If there is no sound closet or if there is no room, the DAR rack will need to be located somewhere in the courtroom. Please designate a 3 foot by 2 foot area of floor space somewhere in the courtroom.			Should be somewhere to put it if it will not fit in closet
Are there at least two (2) unused Court Network data ports near the future location of the new rack?		X	No they would need to be run.
Is there an available un-switched, grounded power outlet available under the new rack's future location?		X	It would need to be installed.
Is there an existing amplifier? (Please provide make/model) If yes, where is it located?	X		In existing wall mounted rack. Bogen Gold Series GS35 and Shure SCM810 mixer.
Is there an existing Audio DSP? (Please provide make/model) If yes, and where is it located?		No	
Does the DSP have an AVB output?			N/A
Is the Audio DSP accessible from the configuration tool? (Please save current configuration and IP information)			N/A
Is the existing amplifier connected to the Audio DSP?			N/A

Does the room use a Video Conference system? If yes, please provide make/model. Does the system use the microphone and speakers in the room?	X		Yes, Polycom group 700, and yes it uses existing audio and speakers
Is there an existing Touch panel in this room? (Please provide make/model) Please include pictures and a brief description of its functionality.		X	
Is the Control Processor accessible from the configuration tool? (Please save current configuration and IP information)			N/A
Is there any existing Hearing Assist equipment? (Please provide make/model)	X		
What type of phone system does this room use? PSTN or VoIP?			VOIP
Is there a live PSTN (RJ11) line near the rack's location? If yes, what is the estimated distance?		X	
Are there any audio feeds external to the courtroom?		X	
Is there a need for extra auxiliary inputs in the room for evidence presentation?			
What type of floor does the room have? If carpet, is this loop or Cut Pile Carpet? (Please use hook side Velcro for testing)			Carpet – very old carpet, not loop.
What type of walls does the room have? (i.e. wood panel, plaster, block, acoustic wall coverings etc.)			Combination – wood panel behind the bench. Plaster.
What type of ceiling does the room have? (i.e. hard plaster, suspended acoustic tile, etc.)			Suspended acoustical tile.

Comments:



# 8.

## Medical Examiner's Report & Statistics



## Office of the Medical Examiner

John A. Worsing, D-ABMDI, Medical Examiner

414 West Main Street

Ellsworth, Wisconsin 54011

Office: (715) 273-6799 FAX: (715) 273-1133

email: john.worsing@co.pierce.wi.us

### Statutory Death Investigation Comparison 2019 vs 2020 January 2020

Statutory Death Investigation Type	Number Conducted 2019 YTD	Number Conducted 2020 YTD	Percentage Above/Below YTD 2019	Year End 2019	Projected Year End Based on Current Rate	Percentage Above/Below Year End Totals 2019
Scene Investigations	8	7	-13%	77	84	9%
Cremation Permits Issued	21	18	-14%	171	216	26%
Phone Investigations	21	20	-5%	170	240	41%
Autopsies	1	2	100%	25	24	-4%
Disinterments	0	0	0%	0	0	0%
<b>TOTAL ALL INVESTIGATIONS</b>	<b>51</b>	<b>47</b>	<b>-8%</b>	<b>443</b>	<b>564</b>	<b>27%</b>